

STAKER I

REPORTS TO: Staking Supervisor

OBJECTIVE

To maintain favorable public relations with the consumers on SREMC's electric system by providing effective field engineering to design, construct, operate and maintain the cooperative's electric distribution system facilities for continuous and dependable service while insuring the safety of fellow employees and the general public.

RESPONSIBILITIES AND DUTIES

Below is a list of typical duties for which the Staker I will be accountable/responsible. This list is not intended to include all responsibilities of this position but an outline of tasks indicative of the overall function of this job. Responsibilities/duties for Staker I position include, but are not limited to:

- (a) Meeting with members/developers to coordinate design of new services, maintenance work orders, etc.;
- (b) Meeting with other utilities to coordinate the design of new, or upgrade of existing, pole attachments;
- (c) Develop solutions and design projects for system upgrades related to power quality or reliability issues;
- (d) Staking projects for system maintenance, outdoor lighting and retirements, including idle services;
- (e) Fill in for other Stakers' scheduled appointments when they are out of the office;
- (f) Remaining abreast of technical changes related to assigned activities (materials, equipment, RUS specifications, construction units, staking software, etc.);
- (g) Planning/preparing/coordinating daily work;
- (h) Preparing/maintaining accurate documentation of assigned projects for processing work orders;
- (i) Controlling of costs of assignments;
- (j) Obtaining Right-of-Way easements for assigned projects as needed;
- (k) Informing warehouse personnel of non-stock materials necessary to accomplish assigned responsibilities;

South River Electric Membership Corporation-Job Descriptions
Engineering & Operations

- (l) Reporting to supervisor regarding progress and problems of assignments and projects;
- (m) Maintenance of assigned vehicle, equipment and facilities;
- (n) Operating a two-way radio by regulations, rules and laws;
- (o) Providing assistance to other service personnel and helping maintain good departmental morale;
- (p) Supporting departmental operations/goals and contributing to improved cost, quality, productivity and/or a competitive position for the cooperative;
- (q) Being knowledgeable concerning South River Electric Membership Corporation's Rate Schedule, By-laws, Service Rules and Regulations and the Line Extension Policy;
- (r) Attending scheduled meetings, including weekly safety meetings;
- (s) Personal productivity and adherence to schedules and deadlines for assigned work;
- (t) Keeping assigned equipment and work area clean, neat and organized at all times;
- (u) Acquiring and maintaining first aid/CPR certification;
- (v) Understanding and personally performing all duties in accordance with applicable safety and Cooperative policy manuals, as well as reporting to Supervisor hazardous conditions for the safety of the employees, consumers and general public;
- (w) Performance of related duties as assigned or necessary.

RELATIONSHIPS and CONTACTS

Provides and acquires information and assistance necessary to assure the achievement of goals by the department and the cooperative. Establishes and maintains including, but not limited to the following contacts and relationships for the purpose of coordination and communication.

- (x) Internal
 - Staking Supervisor
 - VP of Engineering & Operations
 - Make contacts to satisfactorily carry out the responsibilities of this position.
- (y) External
 - Make contacts with various state/county/city personnel to obtain needed GIS data.

South River Electric Membership Corporation-Job Descriptions
Engineering & Operations

- Work closely with vendors for any needed software support/updates.

EDUCATION

High School Diploma or equivalent required. Minimum two (2) year graduate degree in a technical field required or a minimum five (5) years' experience working in the electric utility industry.

EXPERIENCE

Minimum five (5) years' experience in an electric utility or equivalent work in the electric industry. Also, helpful to have progressive experience and a thorough understanding of an electric utility, specifically a cooperative.

JOB KNOWLEDGE

Knowledge of service area is preferred. Must have knowledge of unit specifications required for jobs, right of way specifications and other applicable codes, regulations and specifications (RUS specifications, equipment, materials, etc.). Knowledge of staking and associated software.

ABILITIES AND SKILLS

Must maintain complete confidentiality when performing job duties and responsibilities. Must have strong written and oral communication skills, sound decision-making ability, and the ability to perform complex mathematical calculations needed to understand basic electrical theory, applicable codes, construction specifications, and standards. Requires the ability to measure and analyze data and reports, conduct research, and implement recommendations. Must be able to carry out planned procedures and goals, effectively interact with a variety of people in different and sometimes difficult situations, and use computers proficiently. Must be able to complete delegated work with neat, legible handwriting; present information to others; work under stress; operate a motor vehicle without assistance; and complete assigned work on time with minimal supervision.

QUALITIES AND ATTRIBUTES

Must be professional, dependable, punctual, courteous, have a positive attitude and be flexible. Must have personal integrity and be a team player.

South River Electric Membership Corporation-Job Descriptions
Engineering & Operations

PHYSICAL REQUIREMENTS

Required to pass a physical examination and drug test when employed.
Must have the physical ability to perform the essential functions, duties and responsibilities of the job, which include, but are not limited to:

- (z) Seeing, hearing, walking, sitting, bending, lifting and/or carrying loads averaging 20 pounds;
- (aa) Must have the ability to perform the outside duties of this position during extreme adverse weather conditions.

SPECIAL REQUIREMENTS

- (bb) Must possess a valid NC Driver's License.
- (cc) Must be willing to accept on-call & call-out assignments as necessary.

WORK CONDITIONS

Work conditions for the Staker I job position include, but are not limited to:

- (dd) Work is typically performed outdoors meeting with members, designing and staking projects with indoor work only occasionally being required.
- (ee) Must be available for callouts during emergency situations, day or night that may require extended work hours.

REMARKS

The Company has reviewed this job description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the employee's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities. In order to ensure maximum flexibility and efficiency and encourage cross training additional functions and requirements may be assigned by a supervisor/manager as deemed appropriate. This document does not represent a contract of employment, and the Company reserves the right to change this job description and/or assign tasks for the employee to perform, as the Company may deem appropriate.

Approval Signature: _____ Date: _____

South River Electric Membership Corporation-Job Descriptions
Engineering & Operations

Employee Signature: _____ Date: _____

Effective Date: January 11, 2019

Reviewed: February 2, 2021(PFA)